Standard
Procurement Documents

**REOI -
Individual Consultants**

**Foreword**

This REOI is based on the 1st edition of the IFAD-issued standard procurement document for REOI advertisement – individual consultants to be used in projects financed by IFAD, available at [www.ifad.org/project-procurement](http://www.ifad.org/project-procurement).

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REQUEST FOR EXPRESSIONS OF INTEREST

**(Individual Consultants)**

**01/25 TRTP**

*Republic of Moldova January 31th, 2025*

*Talent Retention for Rural Transformation (TRTP)*

*Assignment title:* ***Destination and Impact Monitoring Specialist***

The client for this assignment is the Consolidated IFAD Programme Implementation Unit (CPIU IFAD), which is responsible for day-to-day management and implementation of IFAD ongoing project” Talent Retention for Rural Transformation” (TRTP) which has established a robust and well-recognized track record of competent and diligent programme management of IFAD’s previous and ongoing projects.

Republic of Moldova and International Fund for Agriculture Development (IFAD) signed Financing Agreements for implementation of Talent Retention for Rural Transformation Project. Talent Retention for Rural Transformation Project (TRTP) was launched in 2021 with an implementation period of 6 years. The project aims to stimulate large-scale rural economic growth and reduce poverty through complementary investments; to enable the rural poor, especially young people, women and small farmers, to increase their productive capacity, resilience to economic, environmental and climate risks and ensure their access to markets.

The CPIU IFAD Under the supervision of the Country Programme Director, he/she will work closely with the project coordinators and the M&E Manager based in each project. He/she will be in charge of the M&E activities at country programme level. He/she will manage and produce information and knowledge needed to pilot and manage the programme. He/she will pilot the M&E programme system supporting M&E officers at project level feeding the COSOP log frame. He or She will also support technical project teams to identify key output and outcome indicators and to fine-tune the project log frame. In close collaboration with the KM specialist, he/she will also identify the learning and knowledge needs within the country IFAD portfolio and propose trainings and on-the-job trainings.

The detailed Terms of Reference (ToRs) of the assignment are provided in Annex to this REOI.

The attention of interested consultants is drawn to IFAD’s Anti-Money Laundering and Countering the Financing of Terrorism Policy[[1]](#footnote-1) and the Revised IFAD Policy on Preventing Fraud and Corruption its Activities and Operations[[2]](#footnote-2). The latter sets forth IFAD’s provisions on prohibited practices. IFAD further strives to ensure a safe working environment free of harassment, including sexual harassment, and free of sexual exploitation and abuse (SEA) in its activities and operations as detailed in its IFAD Policy to Preventing and Responding to Sexual Harassment, Sexual Exploitation and Abuse.[[3]](#footnote-3)

Interested consultants shall not have any actual, potential or reasonably perceived conflict of interest. Consultants with an actual, potential or reasonably perceived conflict of interest shall be disqualified unless otherwise explicitly approved by the Fund. Consultants are considered to have a conflict of interest if they a) have a relationship that provides them with undue or undisclosed information about or influence over the selection process and the execution of the contract, or b) have a business or family relationship with a member of the client’s board of directors or its personnel, the Fund or its personnel, or any other individual that was, has been or might reasonably be directly or indirectly involved in any part of (i) the preparation of the REOI, (ii) the selection process for this procurement, or (iii) execution of the contract. Consultants have an ongoing obligation to disclose any situation of actual, potential or reasonably perceived conflict of interest during preparation of the EOI, the selection process or the contract execution. Failure to properly disclose any of said situations may lead to appropriate actions, including the disqualification of the consultant, the termination of the contract and any other as appropriate under the IFAD Policy on Preventing Fraud and Corruption in its Projects and Operations.

The Consolidated IFAD Programme Implementation Unit (CPIU IFAD now invites eligible Individual consultants (“consultants”) to indicate their interest in providing the services.

Interested consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the services in the form of a curriculum vitae (CV). a Cover Letter and 2-3 professional references from the previous employers/ supervisors.

A consultant will be selected in accordance with the individual consultant selection (ICS) method set out in IFAD’ Project Procurement Handbook that can be accessed via the IFAD website at [www.ifad.org/project-procurement](http://www.ifad.org/project-procurement). Interviews will be conducted as part of the selection process.

Only persons included in the short list will be requested to submit Technical and financial offers.

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| **Criterion** | **Weight** |
| **1. General qualifications:**  | **20** |
| Higher education qualification in one of the following fields: agricultural economics, finance. Master's degree in the required field is an advantage. | 15 |
| Graduation of specific international training courses in the last 5 years; in M&E or auditing or economical analyses. | 5 |
| **2. Specific previous experience in the field for vacant position:** | **40** |
| Have at least 3 years’ experience in the field of monitoring (auditing) and evaluation of projects.In the field of agriculture and / or rural economic development (including the collection and analysis of field-specific indicators) it will be an advantage; | 15 |
| Professional experience in field of: economic analysis in agriculture, auditing, monitoring and reporting; | 15 |
| Familiarity and solid experience regarding the implementation of grant and development projects; | 5 |
| Experience in project planning, monitoring and evaluation, regular reporting of project and programme activities, | 5 |
| **3. Computer management skills, statistical and GIS software**Skills to use Microsoft Office programmes (Word, Excel, Power Point, Outlook), experience of managing the website and mobile platforms | **10** |
| **4.** ***Competencies (through Interview for candidates that score at least 49 points on the above criteria 1 to 3):*** | **30** |
| * Language skills: Fluency in Romanian, English. Russian will be an advantage.
 | 15 |
| * Creative and pragmatic approach to problem solving; Proven capacity to analyze and synthesize.
 | 5 |
| * Highest standards of professionalism and integrity
 | 10 |
| TOTAL | 100 |

The passing score for shortlisting is 70 points.

Any request for clarification on this REOI should be sent via e-mail to the address below procurement@ucipifad.md / scurtu.alexandru@ucipifad.md not later than**, February 7th, 2025 17:00 Moldova time**.

The client will provide responses to all clarification requests by **February 12, 2025, 17:00 Moldova time**.

Expressions of interest in the form of *curriculum vitae (CV), Cover Letter and 2-3 professional references from the previous employers/supervisors*. must be delivered in a written form to the address below (in person, or by mail, or by fax, or by e-mail) by **February 14th, 2025, 13:00 Moldova Time.**

Attn: Alexandru Scurtu, Procurement Manager

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1. The policy is accessible at <https://www.ifad.org/en/document-detail/asset/41942012>. [↑](#footnote-ref-1)
2. The policy is accessible at [www.ifad.org/anticorruption\_policy](http://www.ifad.org/anticorruption_policy). [↑](#footnote-ref-2)
3. The policy is accessible at <https://www.ifad.org/en/document-detail/asset/40738506>. [↑](#footnote-ref-3)